

PRESTON MUSLIM FORUM

Job Application Form

Job Title Applied For:	
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Personal Details

First Name:	Surname:
Telephone Number:	Email:
Address:	Are you legally entitled to work in the UK? (Proof will be required if shortlisted)
Post Code:	Do you require any reasonable adjustments for interview (e.g. accessible venue, extra time, interpreter)? If yes, please give details:

Please note: information about disability, ethnicity, and other equality characteristics is collected separately in the Equal Opportunities Monitoring Form and is not part of this application.

Secondary Education

Name of School	Start Date	End Date	Qualification(s)	Grade(s)

Further Education (Colleges and Universities)

Name of Establishment	Start Date	End Date	Qualification(s)	Grade(s)

Other relevant training, professional qualifications, or work-related skills (e.g. short courses, on-the-job training, professional membership etc.):

Current Employment

Your current or most recent employer:

Name of Employer:	Address:
Job Title:	Pay:
Length of Time with Employer:	Reason for Leaving:

Duties:	
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Employment History

[illegible]

References

Please provide details of two referees, one of whom should be your current or most recent employer. References will only be taken up if you are offered the post.

Referee 1 — Name:	Job Title / Relationship to You:
Organisation:	Address:
Phone:	Email:
May we contact this referee before interview? Yes / No	

Referee 2 — Name:	Job Title / Relationship to You:
Organisation:	Address:
Phone:	Email:
May we contact this referee before interview? Yes / No	

Supporting Statement

Please include any relevant details in support of your application, including relevant experience, achievements, competencies, and voluntary work.

Please ensure that you address ALL of the Essential Criteria set out in the Person Specification, using examples to demonstrate how you meet each requirement. PMF will assess applicants based on the Essential Criteria for this post.

Supporting information:

Rehabilitation of Offenders

This post is exempt from the Rehabilitation of Offenders Act 1974 and is subject to an enhanced DBS check, as it involves working with vulnerable adults/children. You will be asked to declare any unspent (and, where relevant, spent) convictions. Having a criminal record will not necessarily prevent you from being appointed — this will depend on the nature of the role and the relevance of the offence.

Do you have any convictions, cautions, reprimands, or final warnings that are not 'protected' under the DBS filtering rules? If yes, please give details:

Data Protection

Preston Muslim Forum treats personal data collected during recruitment in accordance with its data protection policy.

Declaration

I certify that to the best of my knowledge all the information I have provided in this application form is complete and correct. I understand that deliberately providing false or incomplete information will disqualify me from consideration for this vacancy, or if appointed, may result in dismissal without notice.

Signed: _____ Date: _____

Print Name: _____

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Equal Opportunities Monitoring Form

Preston Muslim Forum is committed to equality of opportunity for all applicants. This form helps us monitor the diversity of people applying to work with us and identify any barriers to equal opportunity. This page is separated from your application before shortlisting and is not seen by the shortlisting panel. Completion is voluntary — please select 'Prefer not to say' for any question you would rather not answer.

Post Applied For:

Gender: Male ☐ Female ☐ Non-binary ☐ Prefer to self-describe: _____ Prefer not to say ☐

Age Range: Under 18 ☐ 18–24 ☐ 25–34 ☐ 35–44 ☐ 45–54 ☐ 55–64 ☐ 65+ ☐ Prefer not to say ☐

Ethnicity: White ☐ Mixed / Multiple ethnic groups ☐ Asian / Asian British ☐ Black / African / Caribbean / Black British ☐ Other ethnic group ☐ Prefer not to say ☐

Disability: Do you consider yourself to have a disability? Yes ☐ No ☐ Prefer not to say ☐

Religion or Belief: Muslim ☐ Christian ☐ Hindu ☐ Sikh ☐ Jewish ☐ Buddhist ☐ No religion ☐ Other ☐ Prefer not to say ☐

Sexual Orientation: Heterosexual ☐ Gay/Lesbian ☐ Bisexual ☐ Other ☐ Prefer not to say ☐

How did you hear about this vacancy?